

# **SARNIA-LAMBTON Children's Aid Society**

## **Job Posting** **MANAGER**

August 19, 2016

The Sarnia-Lambton Children's Aid Society is a trusted ally to families, communities & cultures in creating safe, nurturing environments for children and youth to grow and succeed.

Under the leadership of a Director of Services, the Society is seeking a Manager to lead a services team. The candidate must have a strong understanding of the agency's mission and values and a commitment to developing the highest quality of service possible for the families that we serve.

In addition to a strong focus on family based care and permanency, the successful candidate will have responsibilities for ensuring the ongoing professional development of their team, promoting a positive internal working environment and acting as an ambassador between the Society and the Community.

### **DUTIES & RESPONSIBILITIES:**

- The direct supervision of 6-8 staff.
- Ensuring that services provided to children and their families meet the expectations of the Child and Family Services Act, the Society's Policies and Procedures and the Ministry's standards.
- Overseeing the regular assignment of cases to staff ensuring caseload balance including factors such as workload, staff skills and experience.
- Working collaboratively with other Managers to ensure timely, effective, high quality services to families and children involved with the Society.
- On a rotational on-call basis participate as a back-up Manager for emergency after hours duty workers.

### **QUALIFICATIONS KNOWLEDGE AND SKILLS REQUIRED:**

- MSW preferred or a substantially related degree with a minimum of 5 years front-line experience in child welfare.
- Full support for the agency's values, mission and strategic directions and evidence of implementing them on a consistent basis.
- Strong understanding and belief in Anti-Opressive Practice and Early Help for children, youth and families.
- Knowledge of Indigenous history, people and communities and an ability to engage with the communities.
- Demonstrated ability for creative and innovative thinking.
- Ability to adjust to change.
- Strong understanding of provincial child welfare legislation.
- Knowledge and experience of court procedures.
- Demonstrated strengths and skills in collaboration within organizations and in the community.
- Demonstrated experience in team building.
- Excellent written and oral communication skills.
- Demonstrated time management skills.
- Working knowledge of computerized information systems.

Sarnia Lambton Children's Aid Society (SLCAS) is committed to employment equity and diversity in the workplace. SLCAS strives for inclusivity and representative hiring practices to respond to the communities we serve. The agency welcomes applications from women, visible minorities, Aboriginal persons, persons with disabilities, persons of any sexual orientation, and persons of any gender identity or gender expression.

Accommodations are available for applicants with disabilities throughout the recruitment process.

Please submit resumes and cover letter by **September 2, 2016** to the attention of **Human Resources:**

**Terry Button, Human Resources Manager**  
**Sarnia Lambton Children's Aid Society**  
**161 Kendall Street, Point Edward, Ontario N7V 4G6**  
[humanresources@slcas.on.ca](mailto:humanresources@slcas.on.ca)  
**Closing Date: Friday, September 2, 2016**

We thank all applicants for their interest, but only those selected for an interview will be contacted.